

Application to place a Christmas tree on public highway

Section 178 of the Highways Act states:

“No person shall fix or place any overhead beam, rail, pipe, cable, wire or other similar apparatus over, along or across a highway without the consent of the highway authority for the highway, and the highway authority may attach to their consent such reasonable terms and conditions as they think fit.”

The following application form needs to be submitted if you would like to apply for a licence to install a Christmas tree, outdoor lights and/or decorations in your community. We have outlined the key facts you need to know, deadlines for applications and key contacts.

Before you put your application in for Christmas tree, outdoor lights and decorations you need to consider the following points:

- It is your responsibility to purchase the Christmas tree and outdoor decorations you wish to use
- You must organise for an appropriate contractor to install the lights or decorations (we can provide advice on local contractors)
- It is your responsibility to apply to your local energy supplier for your MPAN number (Meter Point Administration Number). The number uniquely identifies your electricity supply point that will power your Christmas lights or decorations (please note that you will be billed directly by the electricity supplier for the power you use)
- You will need to consult with local resident and business groups where the proposed tree is to be located. Consent in writing must be obtained for trees and decorations fitted to private property

One completed, please email your application to regeneration@ealing.gov.uk

Part 1: Contact details

Applicant name	
Organisation	
Address	
Tel number	
Email address	

Part 2: Proposal

Proposed licence period (up to six weeks)	From:..... To:
Proposed site location (one site per application form) Please attach a site location map	
Landowner details	
Details of proposed Christmas tree (size of tree and proposed decorations and fixings)	
Contact details of proposed tree contractor	
Contact details of proposed electrical contractor	
Signed	<i>I declare I will comply with the appropriate conditions</i> Name: Signature:

<p>For office use only</p> <p>New application / renewal Insurance and indemnity checked Agreed:</p> <p>Assessed or inspected by:</p> <p>Name:</p> <p>Date:</p>	<p>NEW RENEWAL YES NO YES NO</p>
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