



Norwood Green's Community Chest Fund- Guidelines February 2018 revised September 2018

1. What is the Norwood Green's Community Chest Fund?

Norwood Green ward forum have put £500 into a community chest as a pilot scheme to support local residents to start-up projects that help build:

- trust between your neighbours and/or
- pride in your local area

The Norwood Green's Community Chest Fund is available for any resident of Norwood Green ward to apply for up to a maximum of £50 per person. (If you are under 18 your parent, carer or guardian will have to sign the declaration on your behalf.)

2. How will the projects be assessed and selected?

The scheme will be re-launched at the Norwood Green ward forum on 13 September 2018 and residents will be invited to go to the Bubble website www.dosomethinggood.org.uk to download an application, fill out the form, sign, date and send it by email to bubble@ealing.gov.uk by NOON on Friday 2 November 2018.

The Norwood Green ward forum councillors are familiar with the local area and the issues and concerns raised by residents at the ward forums and in their surgeries.

Building on this local knowledge and understanding they will assess the applications and will notify each applicant if they have been successful or not by NOON Friday 30 November 2018. The list of successful projects will also be published on the Bubble website www.dosomethinggood.org.uk

Any resident who is offered funding for a project that is outdoors will be asked to provide evidence that the landowners and neighbours consent to the project as set out in the application form.

All projects will need to be delivered by 17 March 2019.

Any resident in receipt of funding will be required to

- **Keep receipts of the items bought to deliver their project for 2 years**
- **Take a photograph of their project and send it to bubble@ealing.gov.uk so it can be posted on Bubble**
- **Ask people who are in the photo to give their written consent for their picture to be used on Bubble and any printed media**
- **After the project has been completed to do a case study about their project to be posted on Bubble (the community management co-ordinator will help you do this)**

3. How much is available?

Norwood Green Ward Forum has allocated £500 to fund as many projects as possible up to a max of £50 per person.

4. Who can apply?

The Norwood Green's Community Chest Fund is open to any resident of Norwood Green ward. If applications are received from people who are neighbours, or want to run a similar project the Community Management Team may contact you to discuss your ideas further and offer other support for your projects where appropriate.

7. What if I am not successful?

You will be notified if you are successful or not by 30 November 2018.

This is a pilot project and if the ward councillors feel the project is worthwhile because it helps to build trust between neighbours and/or builds pride in your local area then they may consider running a similar project in future.

You may find that you can deliver your project by looking on the Bubble website for ideas and help, including ideas about other ways you can raise funds, for example through local sponsorship and crowd funding.